

HIGHER EDUCATION DEPARTMENT

The 8th May, 2014

No. KW 20/18-2008 UNP (5).—In exercise of the powers conferred by Sub-section (5) of Section 30 of Haryana Private Universities Act, 2006 and all other powers enabling him in this behalf, the Governor of Haryana hereby allows MVN University, Palwal to frame its First Statutes.

S. S. PRASAD,

Additional Chief Secretary to Government Haryana,
Higher Education Department, Chandigarh.

CHAPTER-I

GENERAL PROVISIONS

1. Short Title, Scope and Commencement

- (i) These Statutes may be called the MVN University (First) Statutes, 2012.
- (ii) The first statutes i.e. No. 1 to 54 have been framed under section 30 of the Haryana Private Universities Act 32 of 2006.
- (iii) Nothing in these Statutes shall debar the University from amending in part or whole, the earlier or the subsequent Statutes according to the provision of Section 31 of the Act and the amended Statutes, if any, shall be applicable with immediate or retrospective or prospective effect from such a date as prescribed in the notification.
- (iv) These Statutes shall come into force with effect from the date of their publication in the Official Gazette.

2. Definitions

(1) In these Statutes, unless the context otherwise requires,—

- (i) "Academic Council" means the Academic Council of the University;
- (ii) Authorities mean the authorities of the University within the meaning of Section 21 of the Haryana Private Universities Act 2006;
- (iii) "Academic Year" means a period of nearly twelve months devoted to completion of requirements specified in the scheme and curriculum of the concerned course(s) and apportioned into "terms" as stipulated in the Ordinance;
- (iv) "Board of Studies" means the Board of Studies of the University Departments/ Schools;
- (v) "Chancellor", "Vice-Chancellor" and "Pro Vice Chancellor" means, respectively, the Chancellor, Vice Chancellor and Pro Vice Chancellor of the University;
- (vi) "Convocation" means the convocation of the University;
- (vii) "Course(s)" means prescribed area(s) or course(s) of study programme(s) and/ or any other component(s) leading to the conferment or award of degree, diploma, certificate or any other academic distinction or title of the University;
- (viii) "Department" means an Academic Department of a School of the University;
- (ix) "Fee" means collection made by the University from the students by whatever name it may be called, which is not refundable;
- (x) "Finance Committee" means the Finance Committee of the University;
- (xi) "Government" means the Government of the State of Haryana;
- (xii) "Governing Body" means the Governing Body of the University;
- (xiii) "Higher education" means study of a curriculum or course for the pursuit of knowledge beyond 10+2 level;

- (xiv) "Hostel" means a place of residence for the students of the University;
- (xv) "Registrar" means the Registrar of the University;
- (xvi) "Sponsoring Body" in relation to MVN University means Modern Vidya Niketan Society, a society registered under the Societies Regulations Act, 1860 (Central Act of 1860);
- (xvii) "Scheme and Curriculum" means and includes nature, duration, pedagogy, syllabus, eligibility and other such related details (by whatever name it may be called) for the concerned course(s) of the University;
- (xviii) "School" means a School of the University, which may consist of one or more academic departments;
- (xix) "State" means the State of Haryana;
- (xx) "Statutes", "Ordinances", "Regulations", and "Rules" mean respectively, the Statutes, Ordinances, Regulations and Rules of the University made under the Act,
- (xxi) "Student of the University" means a person enrolled in the University for taking a course of study for a degree, diploma or other academic distinction duly instituted by the University including a research degree.
- (xxii) "Seal" means the common seal of the University;
- (xxiii) "Subject" means the basic unit(s) of instruction, teaching, training, research etc., by whatever name it may be called as prescribed under the scheme and curriculum;
- (xxiv) "Teacher" means a Professor, Associate Professor, and Assistant Professor of the University or any other person required to impart education or to guide research or to render guidance in any other form to the students for pursuing a course or programme of study of the University.
- (xxv) "University" means the MVN University;
- (xxvi) "Visiting teacher" means a visiting Professor, Associate Professor, Assistant Professor
- (xxvii) "Visitor" means Visitor of MVN University i.e. HE Governor of Haryana;
- (xxviii) The terms "he", "him" and "his" shall also include the feminine gender.

2. Words and expressions used but not defined in these Statutes shall have the meanings assigned to them in the Haryana Act.

3. Seal of the University

- (i) The University shall have a common seal to be used for the purposes of the University and the design of the seal shall be as decided by the University after approval of the Board of Management subject to further change or amendment as deemed necessary from time to time.

CHAPTER- II

OFFICERS OF THE UNIVERSITY

4. The following shall be the Officers of the University, namely

- (i) The Visitor;
- (ii) The Chancellor;
- (iii) The Vice Chancellor;
- (iv) The Pro Vice Chancellor (If any);
- (v) The Registrar;
- (vi) The Chief Finance and Accounts Officer;
- (vii) The Controller of Examinations;
- (viii) Dean, Academic Affairs;
- (ix) Dean, Students Welfare;

- (x) Proctor;
- (xi) Librarian;
- (xii) Dean of Schools;
- (xiii) Heads of Department; and
- (xiv) Such other officers as may be declared by the statutes to be the officers of the University.

5. Visitor

- (i) The Governor of Haryana shall be the Visitor of the University;
- (ii) The Visitor shall have the following powers as specified under the Haryana Private Universities Act, 2006.
 - (a) when present, he shall preside over the convocation of the university for conferring degrees and diplomas;
 - (b) to call for any paper or information relating to the affairs of the university; and
 - (c) on the basis of the information received under clause (b) if he is satisfied that any order, proceeding, or decision taken by any authority of the University is not in conformity with the provisions of Haryana Act, Statutes, Ordinances, Regulations or Rules, he may issue such directions as he may deem fit in the interest of the University and the directions so issued shall be complied with by the University.

6. Appointment, Functions and Powers of Chancellor

- (i) The Chancellor shall be appointed by the sponsoring body for a period of three years with the approval of the Visitor by following such procedures and on such terms and conditions as may be prescribed by the Rules made by the Government under clause (d) to Sub-section (2) of Section 47 of the Haryana Act :
 Provided that notwithstanding the expiry of his term, the Chancellor shall continue to hold office until his successor takes office or one year whichever is earlier.
- (ii) The Chancellor shall be the Head of the University.
- (iii) If the office of the Chancellor becomes vacant due to death, resignation or otherwise, or if the Chancellor is unable to perform his/her duties due to illness or any other reason, the Governing Body shall appoint a new Chancellor as per the Rules mentioned under sub-section (i) above;
- (iv) It shall be the duty of the Chancellor to ensure that the Act, the Statutes, the Ordinances, the Rules and the Regulations are faithfully observed;
- (v) The Chancellor shall preside over the meetings of the Governing Body and shall, when visitor is not present, preside over the Convocation of the University for conferring degrees, diplomas or other academic distinctions.
- (vi) The Chancellor shall have the powers as specified under the Haryana Private Universities Act, 2006, as follows :
 - (a) to call for any information or record;
 - (b) to appoint the Vice Chancellor and other officers of the University;
 - (c) to remove the Vice Chancellor in accordance with the provisions of subsection (7) of section 17 of the Haryana Private Universities Act, 2006.
- (vii) Subject to the provisions of the Haryana Act, the Chancellor shall have the following additional powers :
 - (a) if in any case it appears to the Chancellor that any decision or order of any officer, authority, committee or board should be modified, annulled, reversed or remitted for reconsideration by such officer, authority, committee or board, the Chancellor may pass orders accordingly;

- (b) the Chancellor may delegate any of the Chancellor's powers to the Vice Chancellor or a designee in the absence of Vice Chancellor in consultation with the Governing Body;
- (c) in case of any dispute and/or difference of opinion between officers of the University, the decision of the Chancellor shall be final and binding on all concerned.

7. Appointment, Powers & functions of Vice Chancellor

- (i) The Vice Chancellor shall be appointed by the Chancellor from a panel of three persons recommended by the Governing Body as per the qualifications and age prescribed by the University Grants Commission, subject to the provisions contained in sub-section 7 of the Act, and shall hold office for a term of three years :

Provided that after expiry of the term of three years, the Vice Chancellor shall be eligible for reappointment for another term of three years :

Provided further that a Vice Chancellor shall continue to hold the office even after the expiry of term till the new Vice Chancellor joins. However, in any case this period shall not exceed one year :

Provided further that in case of an emergency like illness, long absence, resignation or due to any other reason the Chancellor shall assign the duties of the Vice Chancellor to a Pro Vice Chancellor/ Senior most Dean /Senior most Professor in the absence of Pro Vice Chancellor or any other competent authority of the University. However, this period of interim arrangement shall not exceed one year;

- (ii) The Vice Chancellor shall be a whole time salaried officer of the University. He shall be eligible to receive pay and other allowances as decided by the Chancellor/ Sponsoring Body from time to time.;
- (iii) If, at any time upon representation made or otherwise and after making such inquiry as may be deemed necessary, the situation so warrants that the continuance of the Vice Chancellor is not in the interests of the University, the Chancellor may, by an order in writing stating the reasons therein, ask the Vice Chancellor to relinquish his office from such date as may be specified in the order :

Provided that before taking an action under this sub-section, the Vice Chancellor shall be given an opportunity of being heard.

- (iv) Powers and functions of the Vice Chancellor :

- (a) The Vice Chancellor shall be the Ex-Officio, Chairman of the Board of Management, the Academic Council, the Finance Committee and Selection Committees.
- (b) The Vice Chancellor shall chair the meeting of the Governing Body in case Chancellor is unable to do so.
- (c) The Vice Chancellor shall be the principle executive and academic officer of the University and shall exercise general superintendence and control over the affairs of the University and shall be mainly responsible for implementation of the decisions of all the authorities of the University;
- (d) In the absence of both the Visitor and the Chancellor, the Vice Chancellor shall preside over the convocation of the University;
- (e) It shall be duty of the Vice Chancellor to ensure that the provisions of the Haryana Private University Act, 2006, the Statutes, the Ordinances, the Regulations and the Rules of the University are duly observed and he shall have all the powers necessary to ensure such observance;
- (f) All powers relating to proper maintenance and discipline of the University shall be vested in the Vice Chancellor;
- (g) The Vice Chancellor shall have the power to make short term appointments with the approval of Board of Management for a period not exceeding six months, of such persons as he may consider necessary for the functioning of the University.

- (h) The Vice Chancellor shall be entitled to be present at, and address, any meeting of any other authority or any other body of the University but shall not be entitled to vote thereat unless he is a member of such authority or body.
- (i) The Vice Chancellor shall exercise all other powers as may be delegated by the Chancellor / Governing Body;
- (j) The Vice Chancellor shall have the power to re-delegate some of his or her powers to any of his or her subordinate officers as prescribed by the Statute;
- (k) The Vice Chancellor shall have the power to convene or cause to be convened meeting of the various authorities, bodies, Committees and Boards of the University for which he/ she is the Chair
- (l) If in the opinion of the Vice Chancellor, it is necessary to take action on any matter for which powers are conferred on any other authority by or under Haryana Act, he/she may take such action as he/she may deem necessary and shall at the earliest opportunity thereafter report his/her action to such officer or authority as would have in the ordinary course dealt with the matter.

Provided that if in the opinion of the concerned officer or authority such action should not have been taken by the Vice Chancellor then such case shall be referred to the Chancellor whose decision thereon shall be final.

8. Appointment, powers & functions of Pro Vice Chancellor

- (i) The Pro Vice Chancellor, as per qualifications and age prescribed by UGC, shall be appointed by the Chancellor from a panel of not less than three persons recommended by the Governing Body of the University, for a term of three years.
- (ii) The Pro Vice Chancellor shall be eligible for re-appointment for subsequent terms by following the procedure laid down in sub section (i) above.
- (iii) In the absence of the Vice Chancellor, the Pro- Vice Chancellor shall perform the duties of the Vice Chancellor to dispose of only routine matters of the University; unless directed by the Chancellor.
- (iv) The Pro Vice Chancellor shall be eligible to receive pay and other allowances as decided by the Chancellor/ Sponsoring Body from time to time.
- (v) The Pro Vice Chancellor shall discharge the responsibilities and duties as assigned by the Chancellor/ Vice Chancellor from time to time and shall also exercise such powers and perform such functions as may be delegated to him by the Vice Chancellor.
- (vi) The Pro Vice Chancellor may by writing under his/her hand addressed to the Chancellor, resign from his office.

9. Appointment, functions & Powers of Registrar

- (i) The Registrar shall possess the qualifications as prescribed by the University Grants Commission;
- (ii) The Registrar shall be a whole-time salaried officer of the University and shall be appointed by the Chairperson of the sponsoring body on the recommendations of the selection committee.
- (iii) The emoluments and other terms and conditions of service of the Registrar shall be such as may be prescribed by the ordinances.
- (iv) The Registrar may resign his office after giving three months to the appointing authority through the Vice Chancellor and shall cease to hold his office on the acceptance the resignation or on expiry of notice period whichever is earlier.
- (v) When the Office of the Registrar falls vacant or when the Registrar is, by reason of illness or long absence or due to any other reason; unable to perform his/her duties of the office, the duties of the office shall be performed by such person as the Chancellor/Vice Chancellor may appoint for the purpose.

- (vi) Registrar shall have the power to authenticate records on behalf of the University.
- (vii) The Registrar shall have disciplinary control over staff and employees except teachers & Academic staff of the University.
- (viii) The Registrar shall have the powers as specified under Haryana Private Universities Act, 2006, as follows:
 - (ix) The power to take any disciplinary action under the above sub-clause except to order dismissal, removal, reduction in rank, reversion, termination or compulsory retirement of an employee referred to in the said sub-clause, shall lie with the registrar. It shall include the power to suspend such employee during the progress or in contemplation of an inquiry. However, order of dismissal, removal, reduction in rank, reversion, termination or compulsory retirement may be made by the Registrar with the prior approval of the Vice Chancellor.
 - (a) The Registrar shall be the custodian of the records, the common seal and other properties of the University;
 - (b) The Registrar shall issue notices and convene meetings of the Governing Body, the Board of Management, and the Academic Council and of the committees appointed by those authorities as per the rules;
 - (c) The Registrar shall keep the minutes of the meeting of the Governing Body, the Board of Management, and the Academic Council and of all the committees and Sub-Committees appointed by such authorities;
 - (d) The Registrar shall conduct the official proceedings and correspondence and supply to the chancellor a copy each of the agenda of the meetings of the authorities of the University as soon as it is issued and the minutes of such meetings.
 - (e) The Registrar shall be the Member-Secretary of the Governing Body, Board of Management and Academic Council but shall not have right to vote.
 - (f) The Registrar shall represent the University in suits or proceedings, by or against the University, sign powers of attorney, verify pleadings and depute his/her representative for the purpose;
 - (g) The Registrar shall enter into agreement, sign documents and authenticate records on behalf of the University as authorized by the competent authority.
 - (h) The Registrar shall perform such other functions as may be specified in the Statutes, Ordinances or Regulations or as may be required from time to time by the Governing Body/ Board of Management/Chancellor/Vice Chancellor.
- (ii) If, at any time upon representation made or otherwise and after making such inquiry as may be deemed necessary, the situation so warrants and if the continuance of the Registrar is not in the interests of the University, the appointing authority may, by an order in writing stating the reasons therein, require the Registrar to relinquish his office from such date as may be specified in the order. Provided that before taking an action under this sub-section, the Registrar shall be given an opportunity of being heard.

10. Appointment, Powers and duties of Chief Finance and Accounts Officer

- (i) There shall be a Chief Finance and Accounts Officer who must have requisite qualifications and relevant experience to be appointed as Chief Finance and Accounts Officer of an academic institution as specified by the Regulations.
- (ii) The Chief Finance & Account Officer (CFAO) shall be a whole time salaried officer of the University and shall be appointed by the Chairperson of the sponsoring body or the Chancellor, as the case may be, on the recommendations of the Selection Committee as specified in the Ordinance and Regulations.
- (iii) The Chief Finance and Accounts Officer shall work under the supervision of the Vice Chancellor and shall be accountable to the Chancellor/ Governing Body/ Board of Management.

- (iv) Subject to the control of the Governing Body/Chancellor, the powers and duties of the Chief Finance and Accounts Officer shall include the following :
- (a) Exercise general supervision of the accounts and funds of the University and advice on financial policies.
 - (b) To hold and manage the property and investments including trust and endowed property for furthering the objectives of the University;
 - (c) To see that the limit fixed by the Finance Committee for recurring and non-recurring expenditure for a year are not exceeded and that all moneys are expended on the purposes for which they are granted or allocated;
 - (d) To receive all moneys for the use and benefit of the University within the mandate and objectives of the University;
 - (e) To watch the progress of collection of revenue and advise on the methods of collection employed;
 - (f) To make payments sanctioned under each head of budget as approved by the Governing Body or Board of management or as authorized by a competent authority designated by the Chancellor/Vice Chancellor;
 - (g) To prepare in consultation with the Vice Chancellor and subject to amendments and approval of the Finance Committee an annual budget of the University for submission to the Board of Management;
 - (h) To prepare interim reports for the Vice Chancellor and Finance Committee;
 - (i) To invest University funds in consultation with the Finance Committee and the approval of the Governing Body;
 - (j) To see that the registers of buildings, land, furniture and equipment are maintained up to date and that the stock checking is conducted of equipment and other consumable materials in all offices, centres, laboratories, libraries, Schools and institutions maintained by the University;
 - (k) To call for explanation from the concerned officer or authority, body, committee or board for unauthorized expenditure and for other financial irregularity that comes or brought to its notice and to suggest disciplinary action against the persons at fault;
 - (l) To represent the University in all legal matters pertaining to finance and taxation;
 - (m) To review the reports and findings of the Internal Audit Unit as per the provision given under section 25(iii) of this Statute;
 - (n) To make recommendations to the Governing Body on the appointment of auditors and the financial audit of the University audit accounts;
 - (o) To perform such other duties as may be required by the Statutes, Ordinances, Rules & Regulations or delegated by the Chancellor/Vice Chancellor;
 - (p) To call for from any office or School or institution under the University any information or returns that he or she may consider necessary to discharge his or her financial responsibilities.
- (v) The Chief Finance and Accounts Officer shall not incur any expenditure or make any investment without the previous approval of the Governing Body.
- (vi) When the office of the Chief Finance and Accounts Officer is vacant or when the Chief Finance and Accounts Officer is absent by reason of illness or any other reason, the duties and functions of the Chief Finance and Accounts Officer shall be performed by such other person as assigned by the Chancellor/Vice Chancellor for this purpose.

11. Appointment, Powers & duties of Controller of Examinations

- (i) The Controller of Examinations shall be whole time salaried officer of the University and shall be appointed by the Chancellor of the University, on the recommendations of the Selection Committee duly constituted under the Regulations with qualifications and experience as approved by the Governing Body.
- (ii) Controller of Examinations will formulate policy and process documents for conduct of examinations in a disciplined and efficient manner at the University and get it approved from the Academic Council;
- (iii) The Controller of Examinations shall arrange for the setting of question papers of various University examinations with strict regard to secrecy and arrange for the evaluation of answer-sheets in accordance with the planned time schedule for results;
- (iv) The Controller of Examinations shall constantly review the system of examinations in order to enhance the level of impartiality, maintaining transparency in examination system and objectivity with a view to make it better instrument for assessing the attainments of students;
- (v) The Controller of Examination shall control the conduct of Examinations, all other necessary arrangements and execute all processes connected with examination and declaration of results after approval from the authority.
- (vi) The Controller of Examinations shall exercise such other powers and deal with any other matter connected with examinations which may, from time to time be assigned to him by the Vice-Chancellor.
- (vii) When the office of the Controller of Examinations is either vacant by reasons of either illness or absence or any other is unable to perform the duties of the office, the duties of the office shall be performed by such person as the Chancellor may appoint from amongst the Officers;

12. Dean Academic Affairs

- (i) The Dean Academic Affairs shall be appointed by the Chairperson of the sponsoring body or the Chancellor as the case may be on the recommendations of a Selection Committee as specified under the Statute and Regulations of the University, for a term of three years from amongst the Professors as approved by the Board of Management.
- (ii) The Dean Academic Affairs may be reappointed for another term following the same procedure as in clause (i) above.
- (iii) The Dean Academic Affairs shall perform the duties and functions assigned by the Chancellor/ Vice Chancellor or any other authority from time to time.
- (iv) The Dean Academic Affairs shall be eligible to receive pay and allowances as decided by the Sponsoring Body / Chancellor.
- (v) The Dean Academic Affairs shall be responsible :
 - (a) to co-ordinate and supervise admission procedure of students made by the various University Teaching Departments through Chairpersons/Head of the Departments.
 - (b) To maintain standards of teaching.
 - (c) To frame regulations relating to quality and teaching.
 - (d) To develop curriculum in collaboration with concerned Board of Studies for new Programmes if and when introduced.
 - (e) To oversee activities of various schools.
 - (f) to arrange the accommodation for all University classes of various courses including evening classes, if any.

- (g) to get the Academic Calendars prepared and approved.
- (h) to co-ordinate with the Deans in respect of inter-faculty matters.
- (i) to approve and co-ordinate the time table of the various faculties.
- (j) to actively promote research/ consultancy/testing.
- (k) to carry out any other functions and duties as assigned by the Chancellor/ Vice Chancellor from time to time.

13. Dean Students' Welfare

- (i) The Dean of Students' Welfare (DSW) shall be appointed by the Chairperson of the sponsoring body or the Chancellor as the case may be on the recommendation of the Selection Committee specified under Statute and Regulations of the University for three years and shall be eligible for reappointment on terms approved by the Board of Management :

Provided that notwithstanding the fact that his term of three years has not expired the appointed committee may, on a report from the Vice Chancellor, terminate the appointment of Dean Student Welfare if it is satisfied that further continuance of the Dean Students Welfare will be detrimental to the cause for which he has been appointed or to the interest of the University.

- (ii) The Dean Students Welfare shall be whole time salaried officer of the University.
- (iii) The Dean Students' Welfare, if appointed on full time basis, from amongst the Teachers of the University shall continue to hold his/her lien on his/her substantive post and shall be eligible to all the benefits that would have otherwise accrue to him but for his appointment as Dean of Students' Welfare.
- (iv) The Dean of Students' Welfare shall be entitled to leave, salary, allowances, provident fund, medical and other benefits as may be prescribed by Board of Management of the University for the Employees of the University.
- (v) Subject to the control of the Vice Chancellor, the Dean of Students' Welfare shall—
 - (a) make arrangements to ensure suitable housing facilities for students;
 - (b) arrange canteen facilities & its monitoring.
 - (c) arrange transport & health related activities.
 - (d) communicate with the guardians of the students concerning the welfare of students;
 - (e) obtain travel facilities for the students from competent authorities;
 - (f) assist the students in obtaining Scholarships, Studentships, etc. by giving them information relating thereto;
 - (g) organise events relating to extra-curricular /co-curricular activities;
 - (h) perform such other duties as may be assigned to him from time to time by the Vice Chancellor;
 - (i) arrange to get periodic feedback from students in various areas of the University functioning and liaison with Registrar/ Vice Chancellor , as necessary;
 - (j) constitute small and appropriate committees consisting of teachers and/or students to perform specific activities related to his charter of duties;
 - (k) redress grievances of students with the cooperation of other officials as per the statutes/ ordinances of the University;

14. Librarian

- (i) There may be a Librarian in the University who must have requisite qualifications and relevant experience to be appointed as a University Librarian as specified by the Regulations.
- (ii) The Librarian shall be a full-time salaried officer of the University appointed by the Chancellor on the recommendations of a Selection Committee duly constituted under the Statute of the University for such period and on such terms and conditions as may be prescribed.
- (iii) The Librarian shall exercise such powers and perform such duties in respect of planning, managing and developing the library policies, systems and collection of library materials as may be necessary for the benefit of the University community or as may be assigned to him/ her by the Vice Chancellor from time to time.
- (iv) The Librarian shall exercise such other powers and perform such other duties as may be prescribed by the Statutes, Ordinances, Regulations and Rules or assigned by the Vice Chancellor.

15. Proctor

- (i) The Proctor may be a full-time salaried teacher of the University with additional responsibilities or he may be a full time salaried officer of the University appointed by the Chancellor on the recommendations of the Selection Committee as specified under the Regulations of the University for such period and on such terms and conditions as may be prescribed.
- (ii) The Proctor may exercise such powers and perform such duties in respect of maintenance of discipline among students as may be necessary or as may be assigned to him/her by the Vice Chancellor from time to time.
- (iii) The Proctor may exercise such other powers and perform such other duties as may be prescribed by the Statutes, Ordinances, Regulations and Rules or assigned by the Vice Chancellor.

16. Deans of Schools

- (i) The University shall have such Schools as may be specified in this Statute or subsequent Statutes.
- (ii) Dean of School shall be appointed by the Chairperson of the Sponsoring body or the Chancellor as the case may be on the recommendations of a Selection Committee constituted under the relevant Section of this Statute from among the Professors of the School, or in their absence among Associate Professors, for a period of three years and he/she shall be eligible for reappointment.
- (iii) A Dean shall be the Head of the School and shall be responsible to the Vice Chancellor for the conduct and maintenance of the standards of teaching and research in the School.

(iv) Powers and Functions :

The Dean of a School shall be responsible for the establishment, maintenance and monitoring of academic standards in the School, and shall :

- (a) preside over the meetings of the School;
- (b) submit proposals to the Governing Body for approval of new programmes of study and for the discontinuation of existing programmes of study;
- (c) monitor and review undergraduate programmes of study in the School and report on the running of such programmes to the Vice Chancellor;
- (d) monitor and review research and post graduate programmes in the School and report on the running of such programmes annually through the Board of Studies to the Vice Chancellor;
- (e) decide on the minimum requirement for entry to particular programmes of study in the School;
- (f) guide Heads of academic departments of the School on the implementation of Academic Programmes;

- (g) establish Examination Boards to review assessments conducted in respect of programmes of study in the School.
- (v) The Dean of a School may determine the recipients of prizes, scholarships, endowments and similar awards of the School.
- (vi) The Dean of a School shall consider and make recommendations on all matters, which may be referred to by the Vice Chancellor.
- (vii) The Dean of a School may establish such committee, as he/she deems appropriate in the exercising of his/her powers and functions.
- (viii) The Dean of a School shall provide academic leadership and make decisions on all academic and administrative matters relating to the School.
- (ix) The Dean of a School shall fulfill such additional responsibilities and exercise such powers as may be assigned to him/her by Vice Chancellor.
- (x) The Dean of a School shall be responsible for the management of the financial and other resources allocated to the School.
- (xi) The Dean of a School shall have the power to deal with all matters relating to the planning, development implementation and mentoring of the academic work in the School.
- (xii) When the office of a Dean of a School is vacant or when a Dean of a School is absent by reason of illness or any other reason, the duties and functions of such Dean shall be performed by such person as the Chancellor may appoint for this purpose.
- (xiii) The Dean of a School shall have the right to attend and to speak at any meeting of the University or Committees of the School, as the case may be, on matters relating to that School, but shall not have the right to vote at the meeting unless he/she is a voting member of the relevant Authority, Body, Committee or Board.

17. Heads of the Department

- (i) A School may, if necessary, establish Departments. Each Department shall be headed by its Head of the Department;
- (ii) The Head of the Department must be qualified to be appointed as Professor or Associate Professor in the University;
- (iii) The Head of Department shall be appointed by the Vice Chancellor on the recommendations of the Dean of the concerned School on the terms and conditions as prescribed in the regulation;
- (iv) The Head of Department shall report and shall be responsible to the Dean of the Schools for managing teaching, research and other activities in his Department;
- (v) The Head of Department shall sanction leave for teaching and administrative staff in their respective Departments. However, a copy of the leave record shall be forwarded to the Registrar's office for the purpose of records;
- (vi) The Head of Department shall advise the Deans of Schools in writing as to the teaching load and subjects to be assigned to each member of the Academic staff in his Departments for the current year, including requirement of any new staff;
- (vii) The Head of Department or his nominee shall ordinarily sign all orders for supply of materials or repairs. The Heads of Departments may in consultation with the concerned Dean delegate his function to another person during absence for short periods;
- (viii) The Head of Department shall appoint the internal course examiners;
- (ix) The Head of Department shall perform such other duties as may be assigned by the Dean;
- (x) Where there is no eligible teacher to be appointed as Head of the Department, the Dean of the concerned School shall exercise all the powers and functions of a Head of the Department.

CHAPTER- III**18. Authorities of the University**

- (i) The following shall be the Authorities of the University :
 - (a) The Governing Body
 - (b) The Board of Management
 - (c) The Academic Council
 - (d) The Finance Committee; and
 - (e) Such other authorities subsequently created under this Statute.

19. Governing Body Constitution, powers & functions

- (i) The Governing Body, constituted as per Section 22 of the Haryana Act shall consist of the following :—
 - (a) the Chancellor;
 - (b) the Vice Chancellor;
 - (c) the Secretary to the Education Department, Government of Haryana, or in his absence, the Director, Higher Education, Government of Haryana;
 - (d) five persons nominated by the sponsoring body out of whom two shall be eminent educationists;
 - (e) one expert of management or technology from outside the University, nominated by the Chancellor; and
 - (f) one expert of finance, nominated by the Chancellor;
 - (g) Registrar will be the Member-Secretary of the Governing Body.
- (ii) The five persons nominated by the Sponsoring Body shall hold office for a term of three years and shall be eligible for reappointment.
- (iii) The Governing Body shall meet at least three times each calendar year. The quorum of the meeting of the Governing Body shall be four, provided that the Secretary to Government, Haryana, Education Department or the Director, Higher Education shall be present in each meeting in which decisions on issues involving government policies/instructions are to be taken.
- (iv) In addition to the powers vested in the Governing Body by virtue of the Haryana Act, the Governing Body shall be the supreme authority of the University. All the movable and immovable property of the University shall vest in the Governing Body and shall have the following powers, namely :
 - (a) to provide general superintendence and directions and to control the functioning of the University by using all such powers as are provided by the Act, Statutes, Ordinances, Regulations or Rules;
 - (b) to review the decisions of other authorities of the University in case they are not in conformity with the provisions of the Act, Statutes, Ordinances, Regulations or Rules;
 - (c) to approve the budget and annual report of the University;
 - (d) to lay down the extensive policies to be followed by the University;
 - (e) to maintain and fulfill the basic aims and objectives of the University as set out in Section 3 of the Haryana Act, and to determine and regulate the educational, research financial and other policies of the University;
 - (f) to recommend to the sponsoring body for the dissolution of the University if a situation arises when there is no smooth functioning of the University in spite of best efforts;

- (g) to purchase, take on lease, accept as gift or otherwise acquire any land, buildings or property which may be necessary or convenient for the purpose of the University and on such terms and conditions as it may deem fit and proper and to construct, alter and maintain any such land, buildings or property;
- (h) to promote overall administration of the University and to appoint, discipline or dismiss the Officers of the University in accordance with the procedure laid down under the Haryana Act, this Statute, Ordinance, Regulations or Rules;
- (i) to manage the revenue of the University;
- (j) to provide for the raising, receiving, spending and borrowing of funds, placing investments and moneys of the University, for the keeping of a true and correct account and for annual audit of the same;
- (k) to receive grants, donations, contributions, gifts, prizes, scholarships and other monies to disburse grants and donations and to award prizes and scholarships;
- (l) to appoint representatives of the University to other institutions or organizations as may be desirable;
- (m) to make or authorize the making of Ordinances, Regulations and Rules;
- (n) to perform, such other functions as may be prescribed from time to time.
- (v) In case of non-unanimity of any issue the decision will be approved by the simple majority of the present voting members. The Registrar would be Non-voting member.
- (vi) The venue for all the meetings of the Governing Body will be MVN University premises or a place decided by the Chancellor.

20. The Board of Management : Constitution powers & functions

- (i) The Board of Management shall be constituted as per Section 23 of the Act and consist of the following members, namely :—
 - (a) the Vice Chancellor;
 - (b) the Secretary to Government, Haryana, Education Department or in his absence, the Director, Higher Education, Government of Haryana;
 - (c) two members of the Governing Body, nominated by the sponsoring body;
 - (d) three persons, who are not the members of the Governing Body nominated by the sponsoring body;
 - (e) three persons from amongst the teachers, nominated by the sponsoring body; and
 - (f) two teachers, nominated by the Vice Chancellor.
 - (g) the Registrar will be the Member– Secretary of the Board of Management.
- (ii) The Vice Chancellor shall be the Chairperson of the Board of Management.
- (iii) The Board of Management is the executive body and will work under the overall directions of the Governing Body.
- (iv) The Board of Management shall meet once in every two months.
- (v) The Powers and Functions of the Board of Management shall be :
 - (a) to approve financial accounts together with audit report.
 - (b) to adopt and follow the approved Budget of expenditure.
 - (c) to approve Ordinances of the University.
 - (d) to create teaching, supporting, administrative and other necessary posts and to specify the manner of appointment thereto;
 - (e) to approve the appointment of such Professors, Associate Professors, Assistant Professors, other teachers and academic staff as may be necessary on the recommendations of the Selection Committees constituted for the purpose;

- (f) to define the functions and conditions of service of Professors, Associate Professors, Assistant Professors and other teachers and other academic staff employed by the University;
- (g) to prescribe qualifications for teachers and other academic staff, but not less than the norms prescribed (if at all) by UGC and other statutory bodies;
- (h) to approve and specify the manner of appointment to temporary vacancies of any academic staff;
- (i) to make provision for the appointment of visiting Professors, Emeritus Professors, Fellows, Artists, Writers and other distinguished Professionals as required and determine the terms and conditions of such appointments;
- (j) to manage and regulate the finances, accounts, investments, property of the University and all other affairs of the University and to appoint such agencies as may be considered fit, provided that no action under this clause shall be taken without consulting the Finance Committee;
- (k) to recommend the investment and money belonging to the University, including any unapplied income, in such stocks, funds, shares or securities as it thinks fit or in the purchase of immovable property in India with the power of varying such investment from time to time, provided that no action under this clause shall be taken without consulting the Finance Committee;
- (l) to regulate enforcement of discipline amongst the employees in accordance with the Statutes and Ordinances;
- (m) to recommend transfer or acceptance of transfer of any immovable or movable property on behalf of the University to the Governing Body;
- (n) to fix the remuneration payable to course writers, counselors, examiners and invigilators and travelling and other allowances payable, after consulting the Finance Committee;
- (o) to recommend to the Governing Body to delegate all or any of its powers to any committee or sub-committee, the Vice Chancellor, Pro Vice Chancellor, Registrar, the Chief Finance and Accounts Officer or any other officer of the University;
- (p) to entertain, adjudicate upon, or redress the grievances of the employees and the students of the University who may, for any reason, feel aggrieved;
- (q) to institute fellowships, scholarships, studentships etc;
- (r) to select an emblem and to have a common seal for the University and to provide for the custody and use of such seal;
- (s) to approve conferment of degrees, awards and fellowships;
- (t) to work towards achieving international quality standards in teaching and research, through partnership, collaborations/exchange programme with renowned international universities;
- (u) to oversee and approve management of general fund as per Section 12 & 13 of the Act in consultation with the Finance Committee;
- (v) to exercise such other powers and perform such other functions as may be conferred on it by the Act or the Statutes or as prescribed by the Chancellor/ Governing Body;
- (vi) The quorum for the meetings of the Board of Management shall be five: Provided that the Secretary to Government, Haryana, Education Department, or in his absence, Director General, Higher Education, Haryana, shall be present in each meeting in which decisions on issues involving Government policies/instructions are to be taken;
- (vii) In case of non-unanimity of any issue the decision will be approved by the simple majority of the present voting members. The Registrar would be non-voting member;
- (viii) The venue for all the meetings of the Board of Management will be MVN University premises only.

21. Academic Council : Constitution, powers & functions

The Academic Council shall be the principal academic body of the University. The Academic Council, subject to the provisions of the Haryana Act, Statutes, Ordinances, Regulations and Rules have the control over and be responsible for the maintenance of standards of education, teaching and training, inter-departmental coordination, research, examinations and tests within the University, co-ordinate and exercise general supervision over the academic policy of the University exercise such other powers and perform such other duties and functions as may be prescribed or conferred upon it by the Statutes.

- (i) The Academic Council as per Section 24 of the Act shall consist of the following members :
 - (a) Vice Chancellor (Chairman);
 - (b) The Pro Vice Chancellor;
 - (c) The Controller of Examinations;
 - (d) All the Deans of Schools and all Heads of the Departments;
 - (e) Five Professors of the University Teaching Departments/ Schools as nominated by the Governing Body/Chancellor/Vice Chancellor;
 - (f) Three Professors of the State/Central Universities/IITs nominated by the Chancellor;
 - (g) Three representatives from amongst the Scientists/Educationalists/Technologists/Industrialists nominated by the Chancellor;
 - (h) The Registrar will be the Member Secretary;
- (ii) The term of the nominated members of the Academic Council will be three years;
- (iii) The Vice Chancellor, as the Chairman, shall preside over the meetings of the Academic Council and in his absence any other person nominated by the Chancellor shall preside over the meeting
- (iv) The Registrar shall be the Member-Secretary of the Academic Council and in the absence of the Registrar, any other person authorized by the Vice Chancellor shall act as the Member Secretary.
- (v) One-half of the members of the Academic Council including the Chairperson shall form the quorum at a meeting. Ordinarily, seven days notice shall be given for all meetings of the Academic Council and agenda papers shall be issued at least five days before the date of the meeting. The notice for emergent meeting shall ordinarily be three days.
- (vi) The Academic Council shall meet at least four times in a Calendar year.
- (vii) Governing Body/ Chancellor/ Vice Chancellor can co-opt members persons having special knowledge or experience in the subject matter of any particular business which may come before the Council for consideration. The members so co-opted shall have all the rights of the members of the Council in regard to the transaction of the business in relation to which they may be co-opted.

Subject to the provisions of Section 24 of the Act, the Academic Council shall have the following powers and functions :

- (a) to promote teaching, research and related activities in the University;
- (b) to make recommendations to the Governing Body on the proposals received from the different faculties of the University for the Conferment of honorary degrees or degrees or diploma or certificates or any other such distinction or honour of the University;
- (c) to exercise general supervision and be responsible for the academic policies and programmes of the University and to give directions regarding methods of instruction, teaching and evaluation of research, and improvements in academic standards;

22. Finance Committee : Constitution, powers & functions

(i) The Finance Committee shall consist of the following :

- (a) The Vice- Chancellor, Chairman
- (b) The Pro- Vice Chancellor, if any
- (c) Three members nominated by the Chancellor (From Governing Body Members)
- (d) One Expert of Financial Planning, nominated by Sponsoring Body.
- (e) Chief Finance and Accounts Officer, Member Secretary.
- (f) The tenure of the members of the finance committee, other than ex-officio members, shall be of three years.
- (g) The Finance Committee shall meet atleast twice each year to examine the accounts and to scrutinize proposals for expenditure.
- (h) Four members of the Finance Committee, including Chairman, shall form the quorum.

(ii) Functions and Powers of the Finance Committee shall be :

- (a) to consider the annual estimates of income and expenditure of the University and to put up to the Governing Body after its consideration by the Board of Management together with the comments of the Finance Committee for approval.
- (b) to make its recommendations to the Governing Body/Board of Management to accept bequests and donations of the property to the University on such terms as it may deem proper.
- (c) to recommend mechanisms and ways and means to augment the financial resources for the University.
- (d) to ensure that there are no defaults in statutory payment and payments to banks secured/unsecured credits, loans & interest thereon.
- (e) to consider any other matter referred to it.
- (f) to advise the University on any matter affecting finances.
- (g) to observe that the regulations relating to the maintenance of accounts of the income and expenditure of the University are followed.
- (h) to select and appoint Auditors of the University and fix remuneration.
- (i) to review and evolve fee structure from time to time and make recommendations to the Board of Management for approval.
- (j) to recommend to the Governing Body through Board of Management the making of capital expenditure/ long term and short term investments.
- (k) to take all necessary action for establishing the general fund and manage it as per Section 12 & 13 of the Act with the prior approval of the Board of Management.
- (l) to recommend to the Board of Management and Governing Body all steps to ensure continued availability of short term/long term funds and their application and optimum utilization.
- (m) to provide guidance/consultation to Board of Management on other matters as required from time to time.
- (n) Any other matter as may be delegated by the Chancellor/Governing Body from time to time.

(iii) In case of non-unanimity on any issue the decision will be approved by the simple majority of the present voting members. The Chief Finance & Accounts Officer would be non-voting member.

(iv) The venue for all the meetings of the Finance Committee will preferably be MVN University premises.

- (d) to consider matters of general academic interest either on its own initiative or on a reference made by a faculty or Board of Studies or the Board of Management or the Governing Body or Chancellor and to take appropriate action thereon;
 - (e) to make proposals to the Chancellor for allocating the Departments to the Schools;
 - (f) to make proposals to the Board of Management for the institution of fellowships, scholarships, studentships, exhibition, medals and prizes and to make and/or approve the rules for their award;
 - (g) to recognize persons of eminence in their subject to be associated as research guides/ co-guides in the subjects or interdisciplinary subjects as prescribed in the ordinance and/or recommended by the Research Degree Councils of the subjects;
 - (h) to formulate, modify or revise schemes for the organisation and assignment of the subject(s) to the Faculties/ Schools/ Departments and to report to the Governing Body as to the expediency of abolition, reconstitution or division of any Faculty/ School/ Department of the University;
 - (i) to recognize the Certificates, Diplomas and Degrees of other Universities and Institutions and to approve their equivalence, as and when forwarded by the equivalence committee;
 - (j) to make special arrangements, if any, for the teaching of women students by prescribing special courses of study for them;
 - (k) to consider academic proposals submitted by the Faculties/ Departments/ Schools of the University;
 - (l) to approve the syllabi of different courses/ subjects submitted by the Faculties / Board of Studies of the Departments/ Schools and to arrange for the conduct of the examinations according to the Ordinances made for purpose; All the decision of the Academic council on these issues shall be final.
 - (m) to award stipends, scholarships, medals and prizes, and to make awards in accordance with the Ordinances and such other conditions as may be attached to the awards/ prizes from time to time;
 - (n) to approve the publication of syllabi of various courses of study along with the list of prescribed or recommended text books for subjects;
 - (o) to appoint committee(s) for admission of students in different Faculties/ Departments/ Schools of the University as per Admission Policy;
 - (p) to recommend to the Board of Management, the rates of remuneration and allowances related to the Examination work;
 - (q) to approve the Academic Calendar;
 - (r) to delegate such of its powers to the standing committee of Academic Council/ Deans/ Chairpersons, as it may deem fit;
 - (s) to formulate policies for students admissions, examinations and Ordinances prepared by the Vice Chancellor of the University for approval of the Governing Body/ Board of Management;
 - (t) to report or to make recommendations on any matter referred to it by the Chancellor or the Governing Body or Board of Management or the Vice Chancellor as the case may be;
 - (u) to exercise such other powers and perform such other duties as may be prescribed from time to time or are in the interest of the aims of the University.
- (viii) In case of non-unanimity on any issue the decision will be approved by the simple majority of the present voting members. The Registrar would be non-voting member.
- (ix) The venue for all the meetings of the Academic Council will preferably be MVN University premises.

CHAPTER-IV**Other Bodies of the University**

The following shall be other Bodies of the University :

23. Planning & Monitoring Board

- (i) The Planning & Monitoring Board shall be the Principal planning Body of the University and shall be responsible for monitoring the development programmes of the University.
- (ii) The Vice-Chancellor shall be the chairman of the Planning & Monitoring Board and the Registrar shall be its Secretary. The Registrar, in his capacity as Secretary, shall convene the meeting of the Planning & Monitoring Board after consultation with the chairman.
- (iii) The Planning & Monitoring Board shall consists of the following members, namely:
 - (a) Vice Chancellor – Chairperson
 - (b) Seven Internal Members – Members
 - (c) One nominee of Government/UGC – Members
 - (d) Two Outside eminent experts
nominated by the chancellor – Members
 - (e) Registrar – Secretary
- (iv) The terms of the seven internal members shall be two years and for all others it shall be three years and they shall be eligible for re-appointment.
- (v) The quorum for the meeting of Planning & Monitoring Board shall be six.
- (vi) The Planning & Monitoring Board shall meet as often as may be necessary but at least once every year. Not less than 15days notice shall be give for the meeting of the Planning & Monitoring Board.
- (vii) Each member including its chairman shall have one vote and decisions at the meeting of the Planning & Monitoring Board shall be taken by simple majority. In case of tie, the chairman shall have a casting vote.
- (viii) Powers and Functions :
- (ix) The Planning & Monitoring Board shall :
 - (a) Be responsible for overall perspective planning and development of the University in consonance with its objective.
 - (b) Determine the areas of excellence of the University and identify the thrust areas for research.
 - (c) Examine, rationalize and coordinate the proposals of development received from various Schools and Departments to be submitted to the Governing Body, Board of Management and the Academic Council for their consideration and approval.
 - (d) Suggest to the Schools and Departments of Studies and other departments the areas of their development during a given Five Year Plan period.

- (e) Shall monitor the implementation of the approved plan of the University.
- (f) Submit to the Academic Council, the Board of Management and Governing Body plan proposals for such disciplines and courses of study for which no nucleus exists in the University.
- (g) Propose to the Academic Council and the Schools measures regarding the restructuring of courses and introduction of inter-disciplinary courses amongst the Departments of studies.
- (h) Review the educational programmes offered by the University.
- (i) Organize the structure of education in the University so as to provide opportunities to students to offer different combinations of subjects appropriate for the development of personality and skills for useful work in society;
- (j) Create an atmosphere and environment conducive to value – oriented education; and
- (k) Develop new teaching – learning processes which will combine the lectures, tutorials, seminars, demonstrations, self-studies and collective practical projects.
- (l) Perform such other functions and exercise such other powers as may be assigned or delegated to by the Governing Body, Board of Management from time to time.
- (x) The Planning & Monitoring Board shall have the power to advise on the development of the University and review the progress of implementation of programmes so as to ascertain whether they are on the lines recommended by it and shall also have the power to advise the Governing Body, the Board of Management and the Academic Council on any matter in connection therewith.
- (xi) The recommendations of the Planning & Monitoring Board shall be placed before the Governing Body, Board of Management for consideration and approval. Proposals relating to the academic matters may be processed through the Academic Council.
- (xii) The Planning & Monitoring Board may constitute such committees as may be necessary for Planning & Monitoring the programmes of the University.

24. Board of Studies

- (i) There shall be one Board of Studies for each department of the University.
- (ii) The Board of Studies of each department shall consists of :
 - (a) Dean/Head of Department – Chairman
 - (b) All Professors of the Department – Members
 - (c) Two Associate Professors of Department by rotation of seniority – Members
 - (d) Two Assistant Professors of Department by rotation of seniority – Members
 - (e) Industry Expert – Member
 - (f) Person co-opted for Expert Knowledge – Member
- (iii) The powers & functions of the Board of Studies shall be such as are specified in the ordinances.

CHAPTER- V**25. Committees**

- (i) The Committees of the University include the following :
 - (a) Selection Committee for the appointment of the Vice Chancellor; Pro-Vice Chancellor;
 - (b) Selection Committee for the appointment of the Registrar, Chief Finance and Accounts Officer, Controller of Examinations, University Librarian, Proctor and Deans of Schools and other officers;
 - (c) Selection Committee for the Appointment of academic staff (teaching positions) in the University;
 - (d) Selection Committee for the appointment of administrative staff (non-teaching positions) in the University;
 - (e) Confirmation and Promotion Committee for academic staff (teaching positions);
 - (f) Confirmation and Promotion Committee for administrative staff (non-teaching positions);
 - (g) Students Discipline Committee;
 - (h) Admissions Committee;
 - (i) Quality Assurance Committee;
 - (j) Other Committees subsequently created under Haryana Act or the Statutes, Ordinances, Regulations or Rules.
- (ii) Authority of the University may appoint standing or special committees of the University as it may deem fit.
- (iii) Any such committee appointed under sub-section (i) may deal with any issue delegated to it subject to subsequent confirmation by the appointing authority.

26. Constitution of the Committees

Where any authority of the University is given power by the Haryana Act, Statutes, Ordinances, Regulations or Rules to appoint committees, such committees shall, save as otherwise provided, consist of the members of the authority concerned and of such other persons, if any, as the authority in each case may think fit.

27. Selection Committees

- (i) Selection Committee for the appointment of the Vice Chancellor/Pro-Vice Chancellor :
 - (a) There shall be a Selection Committee for the appointment of the Vice Chancellor/Pro-Vice Chancellor;
 - (b) The Vice Chancellor/Pro-Vice Chancellor shall be appointed by the Chancellor from a panel of not less than three persons recommended by the Governing Body.
- (ii) Selection Committee for appointment of the Registrar, Chief Finance and Accounts Officer, Controller of Examinations and other officers:

There shall be a Committee for the appointment of the Registrar, Deans of Schools, Chief Finance & Accounts Officer, Controller of Examinations and other Officers. This Committee shall make recommendations to the Chairperson of the sponsoring body or Chancellor as the case may be, for the appointment of the Registrar, Chief Finance Officer & Accounts Officer, Controller of Examinations and other officers and shall consist of the following members :

- (a) the Vice Chancellor as Chair;

- (b) the Pro-Vice Chancellor, if any;
 - (c) one Professor of the University nominated by the Vice Chancellor;
 - (d) two outside experts nominated by the Chancellor; and
 - (e) the Registrar, unless the Selection Committee is considering the appointment of the Registrar, in that case it shall be a full time salaried member of the Academic Staff (teaching) or Administrative staff(non-teaching) of the University not below the rank of Professor or its equivalent grade nominated by the Vice Chancellor.
- (iii) Selection Committee for the appointment of academic staff (teaching positions) :
- (a) There shall be a Selection Committee for making recommendations for the appointment to the posts of Professors, Associate Professors, Assistant Professors, research staff and other academic posts other than Visiting Teachers for each School. The Selection Committee shall make such recommendations in accordance with the procedures as laid down for the purpose.
 - (b) A selection Committee for the appointment of Academic Staff (teaching positions) shall consist of the following members :
 - (i) the Vice Chancellor;
 - (ii) the Pro-Vice Chancellor, if any;
 - (iii) the Dean of School concerned;
 - (iv) the Head of the Department, if any;
 - (v) three subject experts nominated by the Vice Chancellor from outside the University out of the panel of Names approved by the relevant body of the University concerned;
 - (vi) An academician representing SC/ST/OBC/Minority /Women/Differently-abled categories, if any of candidates representing these categories is the applicant, to be nominated by the Vice Chancellor, if any of the above members of the Selection Committee do not belong to that category.
- (Note : No member of the selection committee shall holds a post lower than the level of the post for which the selection is being made)
- (iv) Selection Committee for the Appointment of Administrative Staff (non-teaching) :
- There shall be a Selection Committee for the appointment of Administrative staff for the University consisting of the following members :
- (a) Pro Vice Chancellor, if any, in the absence of the Pro-Vice Chancellor, the Registrar as Chair;
 - (b) the Registrar, if not the Chair;
 - (c) Two Expert nominated by the Vice Chancellor; and
 - (d) The Supervisor of the position being filled.
 - (v) The Selection Committee shall make such recommendations in accordance with the procedure as laid down for the purpose.
 - (vi) Meetings of the Selection Committees :
 - (a) The meetings of the Selection Committee shall be convened by the Chair of the Selection Committee as and when necessary;
 - (b) Three members of the Selection Committee shall form the quorum, out of whom at least two shall be experts in the field;

28. Special Mode of Appointment

Notwithstanding anything contained in Section 27 of the Statute :

- (i) The Board of Management may invite a person of high academic distinction and professional attainments to accept the post of Professor or Associate Professor or any other equivalent academic post in the University, on such terms and conditions as it may deem fit, and appoint the person to such post.
- (ii) The Board of Management may appoint any member of the academic staff working in any other University or Organization on a teaching assignment or for undertaking a project or any other work on such terms and conditions as may be specified by Board of Management in accordance with the manner specified by the Statutes.

29. Confirmation and Promotion Committees

- (i) Confirmation and Promotion Committee for Academic Staff (teaching positions) :

- (a) There shall be a Confirmation and Promotion Committee for Academic Staff (teaching positions) for making recommendations for confirmation of the posts of Professors, Associate Professors and Assistant Professors and promotions of Associate Professors and Assistant Professors.
- (b) The Confirmation and Promotion Committee for Academic Staff shall consist of the following members:
 - the Vice Chancellor;
 - the Pro-Vice Chancellor, if any;
 - the Dean of School concerned;
 - the Head of the Department, if any;
 - three subject experts nominated by the Vice Chancellor from outside the University and out of the panel of names approved by the relevant body of the University concerned;
 - An academician representing SC/ST/OBC/Minority/ Women/Differently abled categories if any of candidates representing these categories is the applicant, to be nominated by the Vice Chancellor if any of the above members of the Selection Committee do not belong to that category.

(Note: No member of the confirmation and promotion committee shall holds a post lower than the level of the post for which confirmation/ promotion is being made)

- (ii) The Confirmation and Promotion Committee for Administrative Staff (non-teaching)

There shall be a Confirmation and Promotion Committee for the appointment of Administrative staff of the University consisting of the following members :

- (a) The Pro-Vice Chancellor, if any, in the absence of the Pro-Vice Chancellor, the Registrar as Chair;
- (b) The Registrar, if not the Chair;
- (c) Two expert nominated by the Vice Chancellor; and
- (d) The Supervisor of the position being filled.

- (iii) Meetings of the Confirmation and Promotion Committees :

- (a) The meetings of the Confirmation and promotion Committee shall be convened by the Chair of the Confirmation and Promotion Committee as and when necessary.
- (b) 50% members of the Confirmation Promotion Committee shall form the quorum, out of whom at least two shall be experts in the field in case of promotion of Academic staff.

30. Students Discipline Committee

- (i) There shall be a Students discipline Committee;
- (ii) The Students Discipline Committee shall consist of the following members :
 - (a) The Pro-Vice Chancellor, if any, in the absence of the Pro-Vice Chancellor, the Registrar as Chair;
 - (a) Dean Academics - Chairman
 - (b) Dean Students Welfare;
 - (c) Proctor;
 - (d) Concerned HOD;
 - (e) two teachers from the University nominated by the Vice Chancellor;
 - (f) One undergraduate student nominated by the Vice Chancellor;
 - (g) One post graduate student nominated by the Vice Chancellor;
 - (h) The Registrar.
- (iii) The term of office of members of the Students Discipline Committee shall be one year.
- (iv) Powers and Functions of the Students Discipline Committee :
 - A. Subject to the powers vested in the Board of Management, the Students Discipline Committee shall have the following powers and functions :
 - (a) To investigate and make findings upon any complaint against a student ordered to be brought before it by the Vice Chancellor;
 - (b) To advise the Vice Chancellor on the policies and procedures relating to students discipline;
 - (c) To lay down and review the University's Code of Conduct for Students and make necessary changes in the Code from time to time;
 - (d) To lay down the procedures for dealing with violation of the Code of Conduct for Students and/or for dealing with violations of any rules and regulations of the University by students and the penalties relating to such violations; and
 - (e) To submit its findings to the Vice Chancellor alongwith its recommendations as to appropriate course of action to be taken;
 - (f) To prevent all types of ragging in the campus in accordance with the regulations prescribed by the University Grants Commission, State Government norms and statutory provisions in this regard.

31. Admission Committees

- (i) There shall be an Admission Committee in each School.
- (ii) An admissions Committee shall consist of the following members :
 - (a) The relevant Dean of the School or his or her representative;
 - (b) The relevant Head of Department or his/her nominee;
 - (c) Admissions Officer of the relevant School;
 - (d) Two other Academic staff (teachers) of the relevant School;
 - (e) Such other members as co-opted by the Chair of the Committee.
- (iii) The term of office of members of an Admissions Committee shall be one year.
- (iv) Powers and Functions of Admissions Committee :
 - Subject to the powers vested in the Board of Management, an Admissions Committee shall have the following powers and functions :
 - (a) To ensure that Admissions Policy of the University is observed in the making of admissions to University programmes;
 - (b) To determine the principles on which admissions are to be made and the procedures thereof, subject to the admissions Policy of the University;
 - (c) To monitor the admissions of University Programmes ;
 - (d) To refer the matter to the Academic Council for advice where the Admissions Committees is of the views that a serious matter relating to the admission of a student has arisen; and
 - (e) To report to the Academic Council on its work from time to time.

32. Quality Assurance Committee

- (i) There shall be a Quality Assurance Committee.
- (ii) The Quality Assurance Committee shall consist of the following members :
 - (a) The Pro-Vice Chancellor, if any, or in his/her absence, a senior Professor appointed by the Vice Chancellor as Chair;
 - (b) Two members of the Board of Management nominated by the Board of Management;
 - (c) One member of the Academic Council nominated by the Academic Council;
 - (d) Deans of Schools or their nominees;
 - (e) One member nominated by the Vice Chancellor;
 - (f) The Registrar as Secretary.
- (iii) The term of office members of the Quality Assurance Committee shall be two years.
- (iv) Powers and Functions of the Quality Assurance Committee :

Subject to the powers vested in the Governing Body and the Board of Management, the Quality Assurance Committee shall have the following powers and functions :

- (a) To lay down principles, policies and procedures for quality assurance in relation to teaching, research, examination process and learning outcomes; and to assist the Academic Council in the maintenance of quality of the academic standard in such matters;
- (b) To advise the Deans of Schools on the procedure and matters for evaluation of Academic and Administrative Staff, including designing schemes for the evaluation of Academic Staff by students and peers and for self-assessment; and
- (c) To perform such other tasks pertaining to quality assurance as required by the Vice Chancellor from time to time.

33. Students Council

1. Their shall be constituted a students council, recommendatory in nature in the University for every academic year and the same shall consist of :

- | | |
|--|----------|
| (i) Dean students welfare | Chairman |
| (ii) Ten students who have won prizes in the previous academic year in the field of studies, sports and extension work. | Members |
| (iii) Fifteen students to be nominated by the academic council on the basis of merit in studies, sports, extra-curricular activities and all round development of personality. | Members |

2. The functions of the students council shall be to make suggestions to the appropriate authorities of the university in regard to programmes of studies, students welfare and other matters of importance in regard to the working of the University in general and such suggestions shall be made on the basis of consensus of opinion.

3. The student council shall meet at least once in academic year as decided by the chairman.

34. Disqualification for membership of an Authority or Body, Validity of Proceedings and filling up of Vacancies

The following shall apply to all the Authorities and Bodies of the University constituted as per the Act and Statutes or Ordinances of the University :

- (i) A person shall be disqualified for being a member of any of the authorities or bodies of the university, if he/she—
 - (a) is of unsound mind and stands so declared by a competent court;
 - (b) is an undischarged insolvent;
 - (c) has been convicted of any offence involving moral turpitude;
 - (d) is conducting or engaging himself in private coaching classes; or
 - (e) has been punished for indulging in or promoting unfair practice in the conduct of any examination, in any form, anywhere.
- (ii) If any question arises as to whether a person is or had been subjected to any of disqualifications mentioned in clause (i), the question shall be referred for decision of the Visitor and his decision shall be final and no suit or other proceedings shall lie in any civil court against such decision.
- (iii) No act or proceeding of any authority or body of the University shall be invalid merely by reason of any vacancy or defect in the constitution thereof.
- (iv) Any vacancy which may occur in the membership of the authorities or bodies of the University due to death, resignation or removal of a member or due to change of capacity in which he was appointed or nominated, shall be filled up as early as possible by the person or the body who had appointed or nominated such a member :

Provided that the person appointed or nominated as a member of an authority or body of the university on an emergent vacancy, shall remain a member of such authority or body only for the unexpired tenure of the member, in whose place he is appointed or nominated.
- (v) Not with standing anything contained in the statutes, no person who is not ordinarily resident in India shall be eligible to be an officer of the University or member of any authority of the University.

35. Schools

(I) The University shall include the following Schools with Departments :

(i) School of Management Studies

- (a) Management
- (b) Retail / Insurance / Logistics and Supply Chain Management
- (c) International Business, Rural Management
- (d) Portfolio Management

(ii) School of Engineering & Technology

- (a) Civil Engineering
- (b) Mechanical Engineering
- (c) Electrical Engineering
- (d) Electrical & Electronics Engineering
- (e) Production Engineering

- (f) Automobile Engineering
- (g) Electronics and Communication Engineering.
- (h) Computer Science & Engineering
- (i) Information Technology
- (iii) School of Computer and Information Sciences**
 - (a) Computer Applications
 - (b) Computer Science
 - (c) Hardware & Networking
 - (d) Internet & Mobile Technology
- (iv) School of Basic Science**
 - (a) Physics
 - (b) Chemistry
 - (c) Mathematics
 - (d) Geology
 - (e) Statistics
 - (f) Criminology and Forensic Science
 - (g) Industrial Chemistry
- (v) School of Environmental Sciences**
 - (a) Physics and Chemistry of Environmental Sciences.
 - (b) Environmental Biotechnology
 - (c) Environmental Management
- (vi) School of Law**
 - (a) Law
- (vii) School of Social Sciences**
 - (a) Economics
 - (b) Sociology
 - (c) Geography
 - (d) Psychology
 - (e) Political Science
 - (f) Public Administration
 - (g) Defence Studies
 - (h) History
 - (i) Philosophy
- (viii) School of Commerce**
 - (a) Commerce
 - (b) Applied Economics and Business Management
 - (c) Commerce including Financial/Business/Insurance Management

- (ix) School of Education**
 - (a) Education
 - (b) Applied Psychology
 - (c) Physical Education
- (x) School of Pharmaceutical Sciences**
 - (a) Pharmaceutical Sciences
- (xi) School of Humanities**
 - (a) English, Hindi, Music, & Dance, Sanskrit, Pali & Prakrit, Punjabi, Fine Arts, French and German, Urdu, Modern Indian Language, and other European Languages
 - (b) Journalism and Mass Communication
 - (c) Library and Information Science
- (xii) School of Design**
 - (a) Fashion Design
 - (b) Engineering Design
- (xiii) School of Medical Sciences**
 - (a) Department of Pre-Clinical Sciences consisting of (a) Anatomy, (b) Physiology, and (c) Bio-Chemistry.
 - (b) Department of Para-Clinical Sciences consisting of (a) Pathology, (b) Microbiology, (c) Pharmacology, (d) Forensic Medicine, and (e) Pharmacy.
 - (c) Department of Medicine and Allied Sciences consisting of (a) Medicine, and Specialties, (b) Psychiatry, (c) Tuberculosis and Chest Diseases, (d) Skin & V.D., (e) Social and Preventive Medicine, (f) Paediatrics, (g) Radio Diagnosis (h) Radio-Therapy.
 - (d) Department of Surgery and Allied Sciences consisting of (a) Surgery and its specialties, (b) Orthopedic Surgery, (c) Ophthalmology, (d) E.N.T., (e) Obstetrics & Gynecology, (f) Anesthesiology.
- (xiv) School of Dental Sciences**
 - (a) Department of Operative Dentistry
 - (b) Department of Orthodontics
 - (c) Department of Prosthodontics
 - (d) Department of Periodontics
 - (e) Department of Pedodontics
 - (f) Department of Oral Surgery
 - (g) Department of Oral pathology
 - (h) Department Oral Medicine & Radiology
 - (i) Department of Community Dentistry
 - (j) Department of Oral Anatomy
 - (k) Department of Dental Materials
- (xv) Such other departments of studies, as the Board of Management on the recommendations of the Academic Council may assign to any School from time to time.**

CHAPTER- VI**36. Admissions Policy**

- (i) The Admission of students of the University shall be in consistent with the policy as per Section 35 of the Act and its subsequent amendments. The admissions of students to the University will be in accordance with the admission policy of the University framed from time to time approved by Academic Council and the Board of Management and issued through an Ordinance.
- (ii) The Admission Policy of the University shall be made with its educational objectives. Admissions shall be made through an entrance test conducted by the University or a designated agency. The criteria for selection shall be merit based.
- (iii) Merit for admission in the University may be determined either on the basis of marks or grades obtained in the qualifying examination and achievements in co-curricular and extra-curricular activities or on the basis of marks or grades obtained in the entrance test conducted by an agency approved by the State, provided that admission in the professional and technical courses shall be made only through an entrance test.
- (iv) Admissions to the University will be open to all persons regardless of race, religion, place of birth, domicile, nationality, political or social affiliation and background, cast or creed or gender. However, admissions of foreign students shall be governed by the guidelines and direction as applicable to foreign students.
- (v) Students admitted to the University will be equipped with the knowledge skills scholarship and vision to meet the challenges and demands of globalization. The goal is to produce world-class professionals, scholars and academics.
- (vi) Applicants must meet :
 - (a) The minimum Entry Qualification Requirements laid down by the concerned Statutory Bodies, Statutes, Ordinances, Regulations and Rules;
 - (b) Programme specific requirements set by the Statute, Ordinance, Regulations and Rules; and
 - (c) Any other requirement that the University may impose from time to time.

37. The Number of Seats in Different Programmes

- (i) The number of seats available in each programme for an academic year shall be determined by the Board of Management in consultation with the Academic Council, the relevant School and such other officer, Authorities, Bodies, Committees or Boards as the Board of Management considers appropriate to consult.

38. Reservation of Seats

- (i) A minimum of 25% seats for admission in the University shall be reserved for students of the State of Haryana out of which 10% of the seats for admission shall be reserved for the students belonging to Scheduled Castes of the States of Haryana.
- (ii) Where any seats for admission in the University are reserved for students domicile in Haryana or belonging to the Scheduled Castes of the State of Haryana are not filled by persons who are domiciled in Haryana or belong to the Scheduled Castes of the State of Haryana, they shall be filled by other students according to the general admission policy.
- (iii) Where there are more applicants belonging to the Scheduled Castes of the State of Haryana than the number of reserved seats prescribed under Section 40 (i) above, their admission to these reserved seats shall be on competitive basis amongst such applicants.

39. Students Fees

- (i) The University may, from time to time, prepare fee structure and shall submit the same for information to the Government, at least 30 days before the commencement of the Academic Session;
- (ii) The fee structure for the 25% of the students who are domicile of Haryana shall be based on merit-cum-means and be as follows :
 - (a) one-fifth out of the 25% shall be granted full fee exemption;
 - (b) two-fifth out of the 25% shall be granted 50% fee concession;
 - (c) The balance two-fifth of the 25% shall be granted 25% fee concession.
- (iii) The University shall not charge any fee, by whatever name called, other than that prescribed as per clauses (i) and (ii) above.
- (iv) The fee structure and other charges for the students will be decided by the Board of Management in consultation with Finance Committee and notified as a regulation.

40. Scholarships/Fellowships and Exemption from fees

- (i) Students admitted to the University shall be awarded scholarships and fellowships based on merit and their needs. Scholarships and fellowships shall be awarded to students from the interests accrued from the scholarship and fellowship fund. The number and value of fellowships, scholarships-medals and prizes to be awarded and the exemption of fees shall be determined by the Chancellor either on its own initiative or on the recommendations of the Academic Council.

CHAPTER- VII**Miscellaneous****41. Conferment of Honorary Degrees and Academic Distinctions**

- (i) Board of Management, on the recommendations of Academic Council and by a resolution passed by a majority of not less than two – thirds of the members present and voting, make proposals to the visitor for the conferment of Honorary degrees or academic distinctions :

Provided that in case of emergency, the Board of Management may, on its own, make such proposal.

- (ii) The Board of Management may, by a resolution passed by a majority of not less than two-thirds of the members present and voting, withdraw, with the previous approval of the visitor, any honorary degree or academic distinction conferred by the University.

42. Withdrawal of Degrees, Diplomas etc.

The Board of Management may, by a resolution passed by a majority of not less than two- thirds of the members present and voting, withdraw any degree or academic distinction conferred on, or any certificate or diploma granted to, any person by the University for good and sufficient cause :

Provided that no such resolution shall be passed until a notice in writing has been given to that person calling upon him to show cause within such time as may be mentioned in the notice why such a resolution should not be passed and until his objections, if any, and any evidence he may produce in support of them, have been considered by the Board of Management.

43. Maintenance of discipline among the students

- (i) All powers relating to discipline and disciplinary action in relation to the students of the University shall vest in the Vice Chancellor. He may delegate all or any of his powers as he may deem proper to a Proctor or to such other officers or person as he may deem fit.
- (ii) Without prejudice to the generality of his powers relating to maintenance of the discipline and taking such action as he may deem appropriate for the maintenance of discipline, the Vice Chancellor may, in exercise of his powers, by order, direct that any student or students be expelled or rusticated for a specified period and not admitted to a course or courses of study in a department

of the University for a stated period, or be punished with a fine for an amount to be mentioned in the order, or debarred from taking an examination or examinations conducted by the University or a department for one or more years or that the result of the student or students concerned in the examination or examinations, in which he or they have appeared, to be cancelled.

- (iii) At the time of admission, every student shall be required to sign a declaration to the effect that he submits himself to the disciplinary jurisdiction of the Vice-Chancellor and other authorities of the University.

44. Convocation

- (i) Convocation of the University for conferring of degrees or for other purposes shall be held in such manner as may be prescribed by the Ordinances.

45. Terms and Conditions of Service and Code of conduct for the Teachers and other staff

- (i) All the teachers of academic staff and officials of administrative staff of the University shall be governed by the terms and conditions of service and a code of conduct as may be prescribed by the University;
- (ii) Every member of the Academic Staff as well as Administrative staff shall be appointed on the basis of written contract.
- (iii) The Board of Management shall formulate policies, terms and conditions of appointment of teachers and other employees from time to time and with the approval of the Chancellor;
- (iv) All appointments will be made as per terms and conditions approved for the respective positions, with the approval of the Chancellor.
- (v) All sanctioned teaching and non-teaching posts shall be filled up after advertisement in case of direct recruitment. The University may make promotions of the employees under various schemes as approved by the Board of Management from time to time in accordance with the eligibility conditions under relevant schemes.
- (vi) A standing Committee may be constituted by the Governing Body comprising members of Governing Body, Vice Chancellor, Pro-Vice Chancellor, Registrar, or as considered appropriate to formulate and review these policies and terms and conditions from time to time.
- (vii) The Board of Management may establish a procedure for the appointment by hiring person(s) for academic and non-academic positions. The following types of non-teaching employees will be employed by the University.
 - (a) Permanent/Probationary employees
 - (b) Contractual employees
 - (c) Casual employees.

Permanent employee means an employee who is appointed against a clear vacancy. The probationary period for such employees will be of one year, which can be extended. Contractual employee means an employee who is appointed on a contract basis for a specific period as decided by the Chancellor. The terms and service conditions of all these categories of employees and arbitration procedures shall be decided by the Board of Management as per regulation of the University from time to time.

46. Action against employee

Where there is an allegation of misconduct against any employee, the Chancellor/Vice Chancellor shall constitute a fact finding committee and, if necessary, based on the finding of the committee, may institute an Inquiry Committee, the Vice Chancellor may decide the course of action depending on the severity of the misconduct; the action will be reported to the Board of Management. An appeal against any action taken by the Vice Chancellor or Board of Management can be made to the Chancellor within 30 days from the date of receiving the communication of the action taken. For termination of services prior approval by the Chancellor or empowered committee nominated by him will be necessary.

47. Arbitration**Appointment of an Arbitrator :**

- (i) If any dispute arises between the University and an employee of the University and the same is undecided for a period of more than an year or so, then the same shall be, on the request of either party, referred to a Tribunal of Arbitration for appropriate decision.
- (ii) The constitution of the Tribunal shall be as under :
 - (a) A chairman nominated by the Chancellor.
 - (b) One person nominated by the Board of Management.
 - (c) One person nominated by the employee concerned.
- (iii) The University shall make available any record, report or other information called for by the Tribunal in order to enable it to discharge its functions in an efficient manner.
- (iv) The decision of the tribunal shall be final and no suit shall lie in any civil court in respect of the matter decided by it.
- (v) Every employee or student of the University shall, notwithstanding anything contained in the Act, the Statutes have a right to appeal within such time as may be specified by the Statutes made by the University subsequently, to the Chancellor against the decision of any officer or authority of the University, as the case may be, and thereupon, the Chancellor may confirm, modify or reverse the decision appealed against.
- (vi) No suit or any kind of legal proceedings shall lie against any officer or employee of the University for anything which is done in good faith or intended to be done in pursuance of any of the provisions of the Act or the Statutes or the Ordinances made under the Act.

48. Standing Committees, Sub-Committees

Subject to the provisions of the Act and the Statutes, the Governing Body/Board of Management/Academic Council may appoint such and so many Standing Committees or sub-Committees or Board as it may deem fit, in the manner to be prescribed by the Statutes and may, if deems fit, appoint to them persons who are not members of the Governing Body/Board of Management/Academic Council. Such Committees, Sub-Committees and Boards may deal with any subject(s) allotted to them. Provided that the Governing Body/ Board of Management/Academic Council shall have the power to review any of the decisions taken by such Committees/Boards.

49. Annual Report

- (i) The Annual Report of the University shall be prepared by the Board of Management/Finance Committee.
- (ii) The report shall be placed for approval of the Governing Body along with recommendations of Board of Management/ Finance Committee.
- (iii) A Copy of the Annual Report shall be sent to the Visitor and to the State Government.

50. Self Finance

The University will be self financed and shall not be entitled to receive any regular grants or financial assistance from the Government or any Board/Corporation owned and controlled by the Government, for its functioning. This will not, however, restrict the University from receiving financial support, grants from the Government/other Government agencies public and private industries/organization as per regulations for activities instituted at its behest or for funding any special project undertaken as per directions of Board of Management, including new need based courses, consultancy, testing, extension work, in-service programmes etc.

51. Academic Calendar

The Academic Calendar of the University shall be prepared in such a manner that there shall be minimum 180 teaching days in the university. The teaching shall exclude holidays, vacations, days of admissions, time required for the preparation and conduct of examinations but shall include the days on which classes such as lectures, tutorials, seminars, practicals etc are held or conducted. If the number of teaching days falls below 180 days in a particular academic session due to closure or other reasons, it shall be the responsibility of each teacher to compensate the loss by taking extra classes.

52. Alumni Association

- (i) The University shall have Alumni Association.
- (ii) The subscription for the memberships of the Alumni Association shall be as prescribed by the Ordinances.
- (iii) No member of the Alumni Association is entitled to vote or stand for election unless he has been a member of the Association for at least one year prior to the date of election and is a graduate of the University with a standing of at least five years:

Provided that the condition relating to the completion of one year's membership shall not apply in the case of the first election.

53. Internal Audit Unit

- (i) There shall be an Internal Audit Unit of the University, which shall have such employees appointed by the Selection Committee for Appointment of Administrative Staff.
- (ii) The Internal Audit Unit shall be headed by a Chief Internal Auditor. The Chief Internal Auditor shall be appointed by the Vice Chancellor on the recommendations of the Selection Committee for appointment of the Registrar and other Officers.
- (iii) The powers and functions of the Internal Audit Unit shall include :
 - (a) to assist the Chief Finance and Accounts Officer in the preparation of the annual audit for all the accounts of the University;
 - (b) to take any necessary follow up action in response to any audit reports submitted after the annual audit for all the accounts of the University;
 - (c) to report to any officer, authority, body, committee or board of the University if requested by such officer, authority, body, committee or board, audit results and recommendations for appropriate action with respect to any deficiency noted; and
 - (d) to perform any such duties in relation to internal auditing as required by the Statutes, Ordinances, Regulations and Rules or as assigned by the Vice- Chancellor or his/her delegate or the Chief Finance and Accounts Officer or his or her delegate.

54. Delegation of Powers

Subject to the provisions of the Haryana Act and the Statutes, any officer or authority of the University may delegate his or its powers to any other officers or authority or person under his or its respective control and subject to the condition that overall responsibility for the exercise of the powers so delegated shall continue to vest in the officer or authority delegating such powers.

Anything contrary to the provisions of the Haryana Private Universities Act, 2006 as amended from time to time shall be treated as null and void.